

THORPE WILLOUGHBY PARISH COUNCIL

Clerk: Mr S M Peters

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Dear Member of the Public

You are invited to attend the Annual Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 20 June 2016 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby, following the Annual Parish Meeting which commences at 6:30pm.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item **"Public Session"**.
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

A G E N D A

PART I

16/17 To receive apologies for absence and any declarations of interest

16/18 Public Session

16/19 To confirm the minutes of the Annual Parish meeting held on 16 May 2016 as a true and correct record.

16/20 To receive items for discussion and decide further action where necessary:

- 20.1 To discuss and Review the "General Risk Assessment" Policy Document to see if further changes are needed, and decide any further action.
- 20.2 To discuss NYCC's Parking & Waiting time Proposals at Fir Tree Lane and at the junction of Londesborough Grove/Foxdale Avenue, and "Birds-Mouth" fencing, and decide any further action.
- 20.3 To discuss progress on works on the "Woodland Walk" Epac project for the south side of the village green, and to discuss progress for the north side "Woodland Walk" project, and to decide if to not use the services of Michelle for "Master Plan Work" in future, and decide any further action.
- 20.4 To discuss the 'Tesco Bags of Help' funding, and decide any further action.
- 20.5 To discuss the 2016-2018 National Salary award for local council employees, and decide if to implement changes as recommended by YLCA, and decide any further action.
- 20.6 To discuss a donation request for @£500 by the Citizens Advice Selby, and decide any further action.

16/21 To Receive Items for Information:

- 21.1 To receive any information on the Monthly News/Village Website, and decide any further action.
- 21.2 To receive information on the Linden Way Play Area Adoption process, and decide any further action.
- 21.3 To receive update information on repairs to the Childrens Play Area at the village green, and decide any further action.

16/22 Planning

- 22.1 To receive updates on any existing planning applications/information:

22.1.1 2016/0197/REM (8/34/146L/PA) Reserved Matters application relating to the approval of appearance, landscaping, layout and scale in relation to the development of 276 homes on land near railway crossing at Leeds Road, Thorpe Willoughby – GRANTED

22.1.2 PD/2016/0047 Permitted Development enquiry to establish if planning permission is required for a dormer extension to rear of property at 12 Londesborough Grove, Thorpe Willoughby – NO PLANNING CONSENT & NO FORMAL APPLICATION WILL BE REQUIRED.

22.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:

22.2.1 2016/0621/HPA (8/34/393A/PA) Proposed single-storey side extension including integral garage and addition of front porch at 51 Dane Avenue, Thorpe Willoughby.

16/23 Financial Matters

23.1 To approve a list of payments made or to be made.

23.2 To receive an account status.

16/24 To consider the following new correspondence received since the last meeting, and decide action where necessary

16/25 To receive representative reports

16/26 To receive the Clerk's report

16/27 To receive agenda items for next meeting

16/28 To receive any further comments from the public [*for information only; Clerk to note*]

16/29 To confirm the date of the next meeting as **MONDAY 18 JULY 2016**

16/30 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW