

## THORPE WILLOUGHBY PARISH COUNCIL

Clerk: Mr S M Peters

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Dear Member of the Public

You are invited to attend the Meeting of Thorpe Willoughby Parish Council, to be held on **MONDAY, 13 FEBRUARY 2017 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item **"Public Session"**.
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

## AGENDA

### PART I

16/122 To receive apologies for absence and any declarations of interest

16/123 Public Session

16/124 To confirm the minutes of the meeting held on 16 January 2017 as a true and correct record.

16/125 To receive items for discussion and decide further action where necessary:

125.1 To discuss progress on:

- (i) Proposed felling and replanting works at the "Woodland Walk"(south side) and procedures followed and if to accept a schedule of works from a contractor for alternative schemes, and to decide if to accept one of three quotes,
- (ii) The two Goal Ends/Zip-line,
- (iii) "Awards for All" activity trail funding request,
- (iv) Net Swing and 2 springers,
- (v) Tower repair,
- (vi) Insect houses/bird boxes in the "Woodland Walk" as a school project, and decide any further action.

125.2 To discuss and decide on 2 x quotations received from two Councillors for a large Banner (to advertise the Xmas tree event), and decide any further action.

125.3 To discuss the findings and quotations from the Vice-Chairman for professional deep cleaning of equipment within the enclosed playground on the village green, and decide any further action.

125.4 To further discuss and provide comments on Brayton Burial Board's charges in respect of burials for under 18's, and decide any further action.

125.5 To discuss Xmas Illuminations and update reports from a Councillor and Clerk on two other Parish Council Illumination Projects, and decide any further action.

125.6 To discuss holding a "Village Green Event", and decide any further action.

125.7 To discuss the Garden Area near the Xmas tree compound and a suggested memorial, and decide any further action.

16/126 To Receive Items for Information:

126.1 To receive information on the Monthly News and "Village Website", and decide any further action.

126.2 To receive update information on the Parish Council's purchase of a Defibrillator to be located

at the Village Hall, to decide who is to be the nominated person to contact, and decide any further action.

- 126.3 To receive feedback information on works highlighted by the 'Open Spaces Review Group' to be looked at by the Council's handyman, and decide any further action.
- 126.4 To receive feedback information on the purchase of Village Hall land by the Parish Council, and decide any further action.

16/127 Planning

127.1 To receive updates on any existing planning applications/information:

127.1.1 2016/1420/HPA (8/34/197A/PA) proposed erection of a front porch, a 2-storey side extension with garage and a single storey rear extension at 4 Almond Close, Thorpe Willoughby – GRANTED

127.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:

127.2.1 2017/0095/HPA (8/34/401A/PA) proposed loft conversion with raised roof for two 1<sup>st</sup> floor bedrooms at Chestnut Forge, Dam Lane, Thorpe Willoughby.

16/128 Financial Matters

128.1 To approve a list of payments made or to be made.

128.2 To receive an account status.

16/129 To consider the following new correspondence received since the last meeting, and decide action where necessary

16/130 To receive representative reports

16/131 To receive the Clerk's report

16/132 To receive agenda items for next meeting

16/133 To receive any further comments from the public [*for information only; Clerk to note*]

16/134 To confirm the date of the next meeting as **MONDAY 20 MARCH 2017**

16/135 Close of meeting

S M Peters (CLERK)

**PART II – CONFIDENTIAL MEETING TO FOLLOW**