

THORPE WILLOUGHBY PARISH COUNCIL

Clerk: Mr S M Peters

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Dear Member of the Public

You are invited to attend the Meeting of Thorpe Willoughby Parish Council, to be held on **MONDAY, 10 APRIL 2017 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

A G E N D A

PART I

16/152 To receive apologies for absence and any declarations of interest

16/153 Public Session

16/154 To confirm the minutes of the meeting held on 20 March 2017 as a true and correct record.

16/155 To receive items for discussion and decide further action where necessary:

- 155.1 To discuss the "REPS List", and decide who to fill vacancies and be ready for signing at the May Annual Parish Council meeting, and decide any further action.
- 155.2 To discuss and decide on a quotation received from a Councillor for a large Banner (to advertise the Xmas tree event), and decide any further action.
- 155.3 To discuss the poor state of the litter bin near the Field lane shops, and decide if to purchase a new one, and decide any further action.
- 155.4 To discuss:
 - i) The installation date for professional deep cleaning of equipment within the enclosed playground on the village green,
 - ii) Further developments with the "Woodland Walks", play equipment, and Bird Boxes.
 - iii) Further developments with tree works to the Conifers and diseased cherry, and decide any further action.
- 155.5 To discuss holding a "Village Green Event", and decide any further action.
- 155.6 To discuss and decide where to locate and fix 7 x picnic benches on the village green for the Clerk to inform the two contractors, and decide any further action.
- 155.7 To discuss options from the 'Open Spaces Review Group' for using S106 funding on the Village Green and Parish Council land to the side of the Village Hall compound, and the Garden Area near the Xmas tree compound, a suggested memorial and Pocket Park, and decide any further action.
- 155.8 To discuss a firm quotation for Xmas Illuminations from "Blanchere Illuminations" (along with alternative designs), and decide if to accept the quotation with/without changes, and decide any further action.
- 155.9 To decide if to give a donation towards the "Xscape Bus 2017", and decide any further action.

16/156 To Receive Items for Information:

- 156.1 To receive information on the Monthly News and "Village Website", and decide any further action.

- 156.2 To receive feedback information on 'Speeding Traffic' from highways, and decide any further action.
- 156.3 To receive update information on works by the Council's handyman, including planting of Pyracantha on the village green, and decide and further action.
- 156.4 To receive information on a section 53 application for an order to modify the definitive map of 'Public Rights of Way' at Harry Moor Lane, Thorpe Willoughby, and decide any further action.

16/157 Planning

- 157.1 To receive updates on any existing planning applications/information:
 - 157.1.1 2017/0095/HPA (8/34/401A/PA) proposed loft conversion with raised roof for 2 No 1st floor bedrooms at Chestnut Forge, Dam Lane, Thorpe Willoughby - GRANTED
- 157.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:
 - 157.2.1 2017/0279/HPA (8/34/188A/PA) proposed single storey lean-to extension to side of property and widening of existing footpath crossing to create two parking spaces at 33 Cedar Close, Thorpe Willoughby.

16/158 Financial Matters

- 158.1 To approve a list of payments made or to be made.
- 158.2 To receive an account status.
- 158.3 To approve the Annual Accounts ready for auditing:
 - 158.3.1 Bank Reconciliation for financial year 2016/17 as at 31st March 2017
 - 158.3.2 Annual Return for financial year 2016/17 SECTION 1 as at 31st March 2017
 - 158.3.3 Annual Return for financial year 2016/17 SECTION 2 as at 31st March 2017

16/159 To consider the following new correspondence received since the last meeting, and decide action where necessary

16/160 To receive representative reports

16/161 To receive the Clerk's report

16/162 To receive agenda items for next meeting

16/163 To receive any further comments from the public [*for information only; Clerk to note*]

16/164 To confirm the date of the next meeting as **MONDAY 15 MAY 2017**

- Two Meetings: i) The Annual Parish Meeting – 6:30pm-7:00pm**
- ii) The Annual Parish Council Meeting – from 7pm onwards.**

16/165 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW