

THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters

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Dear Member of the Public

You are invited to attend the Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 08 January 2018 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

A G E N D A

PART I

17/109 To receive apologies for absence and any declarations of interest

17/110 Public Session

17/111 To confirm the minutes of the meeting held on 11 December 2017 as a true and correct record.

17/112 To receive items for discussion and decide further action where necessary:

- 112.1 To discuss developments on the "Community Garden" project, to discuss and decide on the design of a double gate feature near the village hall car park, to discuss and decide on a large collapsible bollard for the Fox Lane side of the village green, to discuss and decide on the quotes for a 4-tier memorial stone, and decide any further action.
- 112.2 To discuss and decide on the Parish Council's grass cutting contract, and decide any further action.
- 112.3 To discuss progress on providing notices for the village green, to confirm the replacement Anti-Climb warning signs for the two MUGAS, and decide any further action.
- 112.4 To discuss and decide if to amend or enhance the Xmas Illuminations for 2018, and decide any further action.

17/113 To Receive Items for Information:

- 113.1 To receive update information from a Poor Fund Trustees meeting, and decide any further action.
- 113.2 To receive an update on works for Phase II of the "Woodland Walk" (south side), and decide any further action.
- 113.3 To receive update information on a self-closing gate to be located near the village hall car park, and decide any further action.
- 113.4 To receive update information on works by the Council's handyman, and decide any further action.
- 113.5 To receive update information on the process of a replacement Councillor, and decide any further action.
- 113.6 To receive update information on damaged play equipment in the playground, and decide any further action.
- 113.7 To receive update information on CCTV improvements, and decide any further action.
- 113.8 To receive update information on replacing/upgrading the 3 x Parish Council Street Lights, and decide any further action.
- 113.9 To receive information on the Monthly News/Village Website, and decide any further action

17/114 Planning

114.1 To receive updates on any existing planning applications/information:

114.1.1 2017/1213/TEL (Alt Ref: TC/34/1) Prior notification of proposed development by telecommunications code systems operators for the installation of electronic communications apparatus on the verge at Fox Lane, Thorpe Willoughby – PRIOR APPROVAL OF THE AUTHORITY IS NOT REQUIRED.

114.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:

114.2.1 2017/0688/ADV (Alt Ref: 8/34/71M/AA) Retrospective advertisement consent for 2 x non-illuminated fascia signs and 2 x 'A' board signs at Southlands, Leeds Road, Thorpe Willoughby.

114.2.2 2017/1365/HPA (Alt Ref: 8/34/417/PA) Proposed construction of 2 x single storey side extensions at 7 Limetree Close, Thorpe Willoughby.

17/115 Financial Matters

115.1 To approve a list of payments made or to be made.

115.2 To receive an account status.

17/116 To consider the following new correspondence received since the last meeting, and decide action where necessary

17/117 To receive representative reports

17/118 To receive the Clerk's report

17/119 To receive agenda items for next meeting

17/120 To receive any further comments from the public [*for information only; Clerk to note*]

17/121 To confirm the date of the next meeting as

THE AMENDED DATE OF MONDAY 05 FEBRUARY 2018

17/122 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW