

THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters
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Dear Member of the Public

You are invited to attend the Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 9 April 2018 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "Public Session".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

AGENDA

PART I

17/154 To receive apologies for absence and any declarations of interest

17/155 Public Session

17/156 To confirm the minutes of the meeting held on 12 March 2018 as a true and correct record.

17/157 To receive items for discussion and decide further action where necessary:

- 157.1 To discuss the continuing of the green-mesh fencing along the side of the new Parish Council land adjacent to 20 Londesborough Grove, and decide any further action.
- 157.2 To discuss 3 x quotes for a dedicated Parish Council Laptop package of items and a new dedicated Parish Council username, and decide any further action.
- 157.3 To discuss and decide on quotes and availability of trainers, dates and venue for further defibrillator training, and decide any further action.
- 157.4 To discuss and decide if to accept a quote for placing of a double litter bin on the grass area in front of North View, and to discuss replacing a single litter bin with a double along Fox lane, and decide any further action.
- 157.5 To discuss and decide if to give a donation to "Age UK", and decide any further action.

17/158 To Receive Items for Information:

- 158.1 To receive update information on the "Community Garden" project, and decide any further action.
- 158.2 To receive update information and quotation for enhancing the Xmas Illuminations for 2018 on Fox Lane/Leeds Road, to discuss requests for donations or sponsorship, and decide any further action.
- 158.3 To receive information on the Monthly News/Village Website, and decide any further action
- 158.4 To receive update information on the need for a 2nd Representative for the Brayton Burial Board, and decide any further action.
- 158.5 To receive update information by the Clerk on the Council's 'Policy Documents', 'Assets List' and 'Reps List in preparation for ratification at the May Annual Parish Council Meeting, and decide any further action.

17/159 Planning

- 159.1 To receive updates on any existing planning applications/information: NONE
- 159.2 To consider and decide if comments are required for the following new planning

application(s) received and any that appear after the agenda is distributed:

159.2.1 2018/0320/HPA Proposed rear extension, front porch, loft conversion, revised roof profile & minor internal changes at 30 Fox Lane, Thorpe Willoughby.

17/160 Financial Matters

160.1 To approve a list of payments made or to be made.

160.2 To receive an account status.

17/161 To consider the following new correspondence received since the last meeting, and decide action where necessary

17/162 To receive representative reports

17/163 To receive the Clerk's report

17/164 To receive agenda items for next meeting

17/165 To receive any further comments from the public [*for information only; Clerk to note*]

17/166 To confirm the date of the next meeting as **MONDAY 14 MAY 2018**

Two Meetings: i) The Annual Parish meeting – 6:30pm-7:00pm

ii) The Annual Parish Council Meeting – from 7pm onwards.

17/167 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW