

## THORPE WILLOUGHBY PARISH COUNCIL

### Relations with the press / media

The Policy of Thorpe Willoughby Parish Council regarding the Council's interaction with the Press & Media is directed by and supported by the Council's Standing Orders 2017.

Refer to sections 3, 4 & 5 of the Standing Orders 2017:

### 3. Meetings generally

- Full Council meetings
- Committee meetings
- Sub-committee meetings

- ■ l **The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but the recording will be carried out in accordance with separate rules adopted by Thorpe Willoughby Parish Council to affectively and lawfully manage this activity.**
  
- ■ m **The press shall be provided with reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present.**

### 4. Committees and sub-committees

- d The council may appoint standing committees or other committees as may be necessary, and:
  - x. shall determine if the public and press are permitted to attend the meetings of a sub-committee and also the advance public notice requirements, if any, required for the meetings of a sub-committee;

### 5. Ordinary council meetings

- j Following the election of the Chairman of the Council and Vice-Chairman (if any) of the Council at the annual meeting of the council, the business of the annual meeting shall include:
  - xviii. Review of the council's policy for dealing with the press/media;

If Parish Councillors are approached by the Press or Media for comments on a parish matter, it should be referred to the Clerk who will respond on behalf of the Council following any discussions held at a Council meeting.


If a Councillor does give a statement to the Press or Media, it will be their own personal comment and not that of the Parish Council. A "No Comment" response by Councillors to the Press or Media is advisable if no discussion has taken place at a Parish Council meeting.


Refer to section 21 of the Standing Orders 2017:


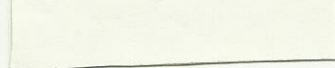
## 21. Relations with the press/media

- a Requests from the press or other media for an oral or written comment or statement from the Council, its councillors or staff shall be handled in accordance with the Council's policy in respect of dealing with the press and/or other media.

This policy was amended and adopted by Thorpe Willoughby Parish Council at its Parish Council Meeting on Monday 15 May 2017; Minute number 17/5.2, and shall be reviewed annually and at the same time as the Standing Orders.

Signed by Chairman:  .. (Cllr Mrs Parkinson)

Signed by Clerk:  ..... (Mr S M Peters)

This Policy was Reviewed on 16<sup>th</sup> May 2018 (Min 18/5.2)  
Chairman:  (Cllr Mrs Parkinson)  
Clerk:  (Mr. S.M. Peters)