

THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters
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Dear Member of the Public

You are invited to attend a Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 10 September 2018 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

AGENDA

PART I

- 18/62 To receive apologies for absence and any declarations of interest
- 18/63 Public Session
- 18/64 To confirm the minutes of the Extraordinary meeting held on 13 August 2018 as a true and correct record.
- 18/65 To receive items for discussion and decide further action where necessary:
- 65.1 To discuss and decide the winner of the 'Villager of the Year 2018', to authorise the Clerk to complete certificates and get cups/shields engraved, and decide any further action.
 - 65.2 To discuss the External Auditor's report on the 'Annual Governance and Accountability Return' (AGAR) for the year ending 31 March 2018, to make any suggested changes and conclude the audit, and decide any further action.
 - 65.3 To discuss and adopt a few amended existing Parish Council Policy Documents, and the 'Reps List', and to have them signed by the Chairman/Clerk, and decide any further action.
 - 65.4 To discuss and decide the date for the next 'Budget Review Group' meeting (to be held prior to either the November or December 2018 Parish Council meeting), and decide any further action.
 - 65.5 To discuss the findings of the 'Monthly News Review Group' meeting held on 4th Sept 2018, and new information on the Monthly News/Website, and decide any further action.
 - 65.6 To discuss the compiling of a list of village footpaths that the Parish Council considers are poor and in need of repair, and decide any further action.
 - 65.7 To discuss and decide if to approve an "Annual Maintenance Schedule" for the 'Village Handyman' for the "Woodland Walks", and decide any further action.
 - 65.8 To discuss and decide on the findings of the 'Open Spaces Review Group' meetings held on the 9th, 16th and 30th August 2018, and decide any further action.
 - 65.9 To discuss the findings of a meeting for a survey of the "Woodland Walk" (N. Side) between the Parish Council and a tree cutting contractor held on 9th August 2018, and decide any further action.
- 18/66 To Receive Items for Information:
- 66.1 To receive update information on the "Community Garden" project/Blessing of the Memorial Stones event held on 1st September 2018, and decide any further action.

- 66.2 To receive update information on the Clerk's findings on the Linden Way playground criteria and contractor consultation, and clarification from the Parish Council's Solicitor regarding the maximum age of children using this area, and decide any further action.
- 66.3 To receive update information on the feasibility of providing CCTV equipment at the eastern side of the village green, and decide any further action.
- 66.4 To receive update information from SDC on S106 funding, and decide any further action.
- 66.5 To receive update information on providing further warning signs for the children's playground on the village green, and decide any further action.

18/67 Planning

- 67.1 To receive updates on any existing planning applications/information: NONE
- 67.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed: NONE

18/68 Financial Matters

- 68.1 To approve a list of payments made or to be made.
- 68.2 To receive an account status.

18/69 To consider the following new correspondence received since the last meeting, and decide action where necessary

18/70 To receive representative reports

18/71 To receive the Clerk's report

18/72 To receive agenda items for next meeting

18/73 To receive any further comments from the public [*for information only; Clerk to note*]

18/74 To confirm the date of the next meeting as **MONDAY 8 OCTOBER 2018**

18/75 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW