

THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters
49 Dane Avenue, Thorpe Willoughby, Selby YO8 9NU
Tel: 01757 700970. E-mail: clerk-pc@thorpewilloughby.org.uk

Dear Resident

You are invited to attend a Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 8 October 2018 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

A G E N D A

PART I

- 18/78 To receive apologies for absence and any declarations of interest
- 18/79 Public Session
- 18/80 To confirm the minutes of the meeting held on 10 September 2018 as a true and correct record.
- 18/81 To receive items for discussion and decide further action where necessary:
- 81.1 To elect a Chairman and Vice-Chairman, and decide any further action.
 - i) Signing of the Chairman's "Acceptance of Office of Chairman" declaration form
 - ii) Signing of the Vice-Chairman's "Acceptance of Office of Vice-Chairman" declaration form
 - 81.2 To discuss and present the winners of the 'Gardening Competition 2018', and decide any further action.
 - 81.3 To discuss and adopt a few amended existing Parish Council Policy Documents, and the 'Reps List', and to have them signed by the Chairman/Clerk, and decide any further action.
 - 81.4 To discuss and amend the bank mandate of the Council's signatories to add the new Chairman, and decide any further action.
 - 81.5 To discuss the findings of the 'Monthly News Review Group' meeting held on 5th October 2018, and new information on the Monthly News/Website, and decide any further action.
- 18/82 To Receive Items for Information:
- 82.1 To receive update information from the 'Village Handyman' for various projects including the "Woodland Walks", and decide any further action.
 - 82.2 To receive update information on the "Community Garden" project/Blessing of the Memorial Stones, and decide any further action.
 - 82.3 To receive update information on the feasibility of providing CCTV equipment at the eastern side of the village green, and decide any further action.
 - 82.4 To receive update information on the approved works to the "Woodland Walk" (N. Side), and decide any further action.
 - 82.5 To receive update information on Xmas Illuminations, to discuss possible infrastructure changes and Npower, any further donations, and decide any further action.
- 18/83 Planning
- 83.1 To receive updates on any existing planning applications/information: NONE

- 83.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:
 - 83.2.1 2018/0743/FULM Planning Application for 168 Residential Park home caravans retirement village at the Former Mushroom Farm, Gateforth New Road, Brayton (OUTSIDE THORPE WILLOUGHBY PARISH BOUNDARY)

18/84 Financial Matters

- 84.1 To approve a list of payments made or to be made.
- 84.2 To receive an account status.

18/85 To consider the following new correspondence received since the last meeting, and decide action where necessary

18/86 To receive representative reports

18/87 To receive the Clerk's report

18/88 To receive agenda items for next meeting

18/89 To receive any further comments from the public [*for information only; Clerk to note*]

18/90 To confirm the date of the next meeting as **MONDAY 12 NOVEMBER 2018**

18/91 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW