

## THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters  
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Dear Member of the Public

You are invited to attend a Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 11 March 2019 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

## A G E N D A

### PART I

18/153 To receive apologies for absence and any declarations of interest

18/154 Public Session

18/155 To confirm the minutes of the meeting held on 11 February 2019 as a true and correct record.

18/156 To receive items for discussion and decide further action where necessary:

- 156.1 To discuss and decide on quotes to provide a small plaque in memory of a former parish councillor who died recently and if to attach it to the playground fence, and decide any further action.
- 156.2 To discuss concerns raised by the Clerk over procedures used for the TW News and the Review group and to clarify how minute 18/126.1 (of the 14 January meeting) should be interpreted, how complaints and other Parish Council information is handled, and decide any further action.
- 156.3 To discuss and decide on recommendations received from the "TW News Review Group" meeting held on 5 March 2019 (previously circulated), and to discuss new information for the Parish Council's "Thorpe Willoughby News"/Website, and decide any further action.
- 156.4 To discuss and decide on a Quote received from the contractor to amend or enhance the Xmas Illuminations for 2019 along Fox Lane, and decide any further action.
- 156.5 To discuss and decide on a date to hold a Parish Council site meeting at the "Linden Way Play Area" to consider improvements and quotes received, and decide any further action.
- 156.6 To discuss and decide if the regime of leaving the playground gates open all the time is to continue for 2019, and decide any further action.
- 156.7 To discuss concerns by residents over parked vehicles along Fox Lane near 'The Fox' car park, and decide any further action.
- 156.8 To discuss the unauthorised trimming of part of the conifer hedge along Leeds Rd (owned by the Parish Council), and decide any further action.
- 156.9 To discuss a concern raised by a resident over Nuisance/Damage by footballs from the playing fields, and decide any further action.

18/157 To Receive Items for Information:

- 157.1 To receive feedback information from a councillor on the free 1<sup>st</sup> Aid Awareness Training from Yorkshire Ambulance Service, and decide any further action.

- 157.2 To receive an update on the progress of the O.S.R.G., to discuss replacements for the felled diseased & dying cherry tree on the village green, and decide any further action.
- 157.3 To receive update information from a Councillor regarding contact with a resident over choosing up to 3 options for providing external funding for drop pavements for wheelchair users, to decide if to pay £300 towards achieving 3 drop pavements, and decide any further action.

18/158 Planning

- 158.1 To receive updates on any existing planning applications/information:
  - 158.1.1 2019/0003/HPA Proposed erection of side extension, providing a rear utility room and two bedrooms over the garage and utility at 29 Oak Drive, Thorpe Willoughby – GRANTED.
- 158.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:
  - 158.2.1 2019/0180/HPA Proposed 2-storey side extension over existing garage at 5 Laburnum Close, Thorpe Willoughby

18/159 Financial Matters

- 159.1 To approve a list of payments made or to be made.
- 159.2 To receive an account status.

18/160 To consider the following new correspondence received since the last meeting, and decide action where necessary

18/161 To receive representative reports

18/162 To receive the Clerk's report

18/163 To receive agenda items for next meeting

18/164 To receive any further comments from the public [*for information only; Clerk to note*]

18/165 To confirm the date of the next meeting as **MONDAY 8 APRIL 2019**

18/166 Close of meeting

S M Peters (CLERK)

**PART II – CONFIDENTIAL MEETING TO FOLLOW**