

THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters
49 Dane Avenue, Thorpe Willoughby, Selby YO8 9NU
Tel: 01757 700970. E-mail: clerk-pc@thorpewilloughby.org.uk

Dear Member of the Public,

You are invited to attend a Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 8 April 2019 at 7.00pm** in St Francis Church, Fox Lane, Thorpe Willoughby, Selby.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

A G E N D A

PART I

18/168 To receive apologies for absence and any declarations of interest

18/169 Public Session

18/170 To confirm the minutes of the meeting held on 11 March 2019 as a true and correct record.

18/171 To receive items for discussion and decide further action where necessary:

- 171.1 To approve provisional arrangements to: "Delegate to the Clerk of any urgent matter(s) so that this officer can continue to deal with such issues if the 'Persons Nominated for the Council' Notice is not published before the deadline for the May meetings", and decide any further action.
- 171.2 To receive update information from the Clerk on the Council's "Policy Documents", to make changes as required and be ready for ratification at the 13 May Annual Parish Council Meeting, and decide any further action.
- 171.3 To receive update information from the Clerk on the Council's "Assets Register", to make changes as required and be ready for ratification at the 13 May Annual Parish Council Meeting, and decide any further action.
- 171.4 To receive update information from the Clerk on the Council's "Reps List", to make changes as required and be ready for ratification at the 13 May Annual Parish Council Meeting, and decide any further action.
- 171.5 To discuss the status of CIL contributions and the Miller Homes S106 external funding, and decide any further action.
- 171.6 To discuss and decide on quotes received for improvements to the "Linden Way Play Area", (following a Parish Council site meeting held on 28 March 2019), to decide which contractor to use, and decide any further action.

18/172 To Receive Items for Information:

- 172.1 To receive update information on the parcels of POS land on the Barratts estate, and decide any further action.
- 172.2 To receive update information on the unauthorised trimming of part of the conifer hedge along Leeds Road (owned by the Parish Council), and decide any further action.
- 172.3 To receive information on car parking problems adjacent to the village hall compound, and decide any further action.

- 172.4 To receive an update on the progress of the O.S.R.G., the purchase of tree guards, and decide any further action.
- 172.5 To receive update information on providing drop pavements for wheelchair users, and decide any further action.

18/173 Planning

- 173.1 To receive updates on any existing planning applications/information: NONE
- 173.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed: NONE

18/174 Financial Matters

- 174.1 To approve a list of payments made or to be made.
- 174.2 To receive an account status.
- 174.3 To approve the "Statement of Accounts" and the "AGAR" ready for Auditing:
 - 174.3.1 Bank Reconciliation for financial year 2018/19 as at 31 March 2019.
 - 174.3.2 Section 1, Annual Governance Statement 2018/19 as at 31 March 2019.
 - 174.3.3 Section 2, Accounting Statements 2018/19 as at 31 March 2019.

18/175 To consider the following new correspondence received since the last meeting, and decide action where necessary

18/176 To receive representative reports

18/177 To receive the Clerk's report

18/178 To receive agenda items for next meeting

18/179 To receive any further comments from the public [*for information only; Clerk to note*]

18/180 To confirm the date of the next meeting as: **MONDAY 13 MAY 2019**

- Two Meetings: i) The Annual PARISH Meeting – 6:30pm to 7:00pm**
- ii) The Annual Parish COUNCIL Meeting – 7:00 pm onwards**

18/181 Close of meeting

S M Peters (CLERK)

PART II – CONFIDENTIAL MEETING TO FOLLOW