

## THORPE WILLOUGHBY PARISH COUNCIL

Clerk/RFO: Mr S M Peters  
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Dear Member of the Public

You are invited to attend the Virtual Meeting of Thorpe Willoughby Parish Council, to be held on **Monday, 14 September 2020 at 7.00pm** using Zoom.

- **Please note: Press and public may not speak when the council is in session.**
- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council.
- **These concerns or questions must be in writing, emailed or telephoned to the Clerk prior to the Meeting, otherwise only accepted at the Chairman's discretion.**
- Listeners' comments will be taken at agenda item "**Public Session**".
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted.
- Listeners may also speak at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda, except in exceptional circumstances and again at the Chairman's discretion.

(Approved at Min.29(b) of 18/06/12 Mtg.)

### A G E N D A

20/29 To receive apologies for absence and any declarations of interest

20/30 Public Session

20/31 To confirm the minutes of the Parish Council Virtual Meeting held on 13 July 2020 as a true and correct record, and to be signed by the Chairman.

20/32 To receive items for discussion and decide further action where necessary:

- 32.1 To discuss the "Linden Way POS/Children's Play Area" and decide if further improvements are needed and to decide if to purchase a litter bin or dog bin, to discuss and decide on the Clerk's/Chairman's plan for an opening ceremony, and decide any further action.
- 32.2 To discuss and decide the winner of the "Villager of the Year 2020", to authorise the Clerk to complete certificates and get the cups/shields engraved, to discuss progress on the "Gardening Competition 2020", (all to be presented at the 12 October 2020 PC meeting or by some other arrangement), and decide any further action.
- 32.3 To discuss the External Auditor's Report on the: "Annual Governance and Accountability Return" (AGAR) for the year ending 31 March 2020, to discuss and make any suggested changes, and for the Clerk to conclude the Audit, and decide any further action.
- 32.4 To discuss and decide the date for the next "Budget Review Group" meeting (to be held prior to either the November or December 2019 PC meeting), and decide any further action.
- 32.5 To discuss a donation request from: "Citizens Advice", and decide any further action.
- 32.6 To implement the 2020-2021 National Salary Award, and for the Chairman to confirm with the Parish Council's payroll provider that decision (for both the Clerk & the Council's litter picker), and decide any further action.
- 32.7 To discuss SADRUG and Affiliation renewal, and decide any further action.

20/33 To Receive Items for Information:

- 33.1 To receive update information on the 2 VAS signs and the 6-weekly rotation of locations, to agree to pay for tree cutting on Leeds Road to make the VAS sign more visible and who by, and decide any further action.
- 33.2 To receive update information on holding 'Remembrance Day 2020', and decide any further action.
- 33.3 To receive an update report from a working party on the Xmas Tree Event 2020, and decide any further action.
- 33.4 To receive update information on 'Yorkshire Day 2020', and decide any further action.

- 33.5 To receive update information on website compliance from the 'Working Party', and the Council moving towards using: thorpewilloughby.org.uk as a domain for all Councillors for email address security, and decide any further action.
- 33.6 To receive any findings/recommendations of the TW News Review Group, an update from the Clerk on outstanding payments for adverts, and decide any further action.
- 33.7 To receive update information from a Councillor and Clerk on OSRG works, a meeting with the owner of 6 Fox Lane (regarding boundary trees and fences), a quotation for tree works at the south side of the village green, and decide any further action.

#### 20/34 Planning

- 34.1 To receive updates on any existing planning applications/information:
  - 34.1.1 2018/0134/REMM Reserved Matters application relating to access, appearance, landscaping, layout and scale for 70 dwellings (following outline approval 2013/1041/OUT) at former NSDS Centre, Field Lane, Thorpe Willoughby [HAMBLETON PARISH] – Granted.
  - 34.1.2 2020/0622/HPA Erection of 2-storey side extension at 5 Laburnum Close, Thorpe Willoughby – Granted.
  - 34.1.3 2020/0633/HPA New conservatory to front of property of 66 Field Lane, Thorpe Willoughby – Granted.
  - 34.1.4 2020/0520/HPA Demolish single skin brick garage and replace with block render double garage at 43 Meadow Drive, Thorpe Willoughby – Granted.
  - 34.1.5 2020/0709/HPA Erection of front & side extensions with room in roof at 6 Limetree Close, Thorpe Willoughby – Granted.
- 34.2 To consider and decide if comments are required for the following new planning application(s) received and any that appear after the agenda is distributed:
  - 34.2.1 2020/0709/HPA Proposed erection of front & side extensions with room in roof at 6 Limetree Close, Thorpe Willoughby.  
**RESOLVED:** Thorpe Willoughby Parish Council has no objections.
  - 34.2.2 2020/0859/HPA Erection of single storey extension to the side & rear, new pitched roof above garage, fenestration & façade alterations to existing dwelling at 13 Foxdale Avenue, Thorpe Willoughby.
  - 34.2.3 2020/0838/FULM Proposed erection of 88 residential units & associated access & works (proposed access corresponds with approved access on permission 2018/0134/REMM), at NSDS Centre, Field Lane Thorpe Willoughby [HAMBLETON PARISH].
  - 34.2.4 2020/0743/FUL Development of 7 new dwellings at Sunnyside Farm, Fir Tree Lane, Thorpe Willoughby.

#### 20/35 Financial Matters

- 35.1 To approve a list of payments made or to be made.
- 35.2 To receive an account status.

20/36 To consider the following new correspondence received since the last meeting, and decide action where necessary

20/37 To receive representative reports

20/38 To receive the Clerk's report

20/39 To receive agenda items for next meeting

20/40 To receive any further comments from the public [*for information only; Clerk to note*]

20/41 To confirm the date of the next remote zoom meeting as: **MONDAY 12 OCTOBER 2020**

20/42 Close of the meeting

**Close of Meeting.**

S M Peters (CLERK)